



DEPARTMENT OF PROCUREMENT SERVICES
Pre-Bid Meeting (Mandatory)

PROJECT: IFB 04172024JKGC Districtwide Fire Chemical Suppression System
Preventative Maintenance Services
LOCATION: 1364 Farmville Rd. | Memphis, TN 38122

Date: April 9, 2024

NOTE: ALL ATTENDEES MUST PRINT LEGIBLY AND INSERT E-MAIL ADDRESS AND PHONE NUMBER OF COMPANY

	Name (Print)	Bid Submission Time	Name of Company (Print)	E-mail Address	Phone Number ()	Local or Minority*
1.	JaNese K. Graves		Memphis Shelby County Schools	gravesj1@scsk12.org	901-416-0491	
2.	Teneshia Lewis <i>TL</i>	<i>11:00</i>	Memphis Shelby County Schools	lewist10@scsk12.org	901-416-1099	
3.	Christopher (Steve) Schaeffer <i>CS</i>		Memphis Shelby County Schools	schaeffercs@scsk12.org	901-416-1099	
4.	<i>Shane Porter</i>		<i>MCS</i>	<i>Porter2@scsk12.org</i>	<i>416-1199</i>	
5.	<i>Brent Hale</i>		<i>STATE Systems</i>	<i>bhale@statesystemsinc.com</i>	<i>901-301-3764</i>	
6.	<i>Rebecca Griffin</i>		<i>Johnson Controls</i>	<i>rebecca.griffin@jci.com</i>	<i>901-361-4851</i>	
7.	<i>Tubious Shipp</i>	<i>11:00</i>	<i>The CleanUp Guys</i>	<i>tii.shipp38@gmail.com</i>	<i>901-236-8396</i>	<input checked="" type="checkbox"/>
8.	<i>Alisa Ellis</i>		<i>SSI</i>	<i>aellis@statesystemsinc.com</i>	<i>901.331.1871</i>	
9.	<i>KEVIN BLACK</i>		<i>JOHNSON CONTROLS</i>	<i>kevin.black@jci.com</i>	<i>901-508-9927</i>	
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By signing this sheet, you acknowledge receiving a handout that states the ID badge requirement of all employees working on site.
 *Please indicate if your company is locally owned and/or minority. If your company is minority, please indicate classification type.